

ANNEXURE-2

Detailed Action Taken Report 2021-22

Actions taken on student feedback

	Feedback Summary	Action Taken by the IQAC
1.	Syllabus to be more specific, concise, sequence wise and practical problems oriented. Examinations to be conducted timely and in accordance with academic calendar. Prevailing uncertainties regarding offline or online mode of examinations. Inclusions of certain current topics like Web development, Python, literature in GE English, etc.	Ours is a UG college affiliated with Kazi Nazrul University. Hence the suggested modifications in the syllabus and curriculum have been communicated to the university after taking effective suggestions from the respective departments through online and offline meetings which are conducted as per the directions of the IQAC from time to time. There were certain uncertainties among students with regard to the dates of the examination schedule and the mode (online/offline) of the examinations due to the prevailing Covid situation and recurrent lockdown of the University, however, the students were constantly in touch with the faculty members and the matter of uncertainty in examination dates and schedule were cleared by the college administration by escalating the issue to the University and responding back to the students at the earliest.
2.	Proper conduction of offline classes in Arts and Humanities Departments. Some issues regarding routine and timing of classes.	The process of shifting of Central Library from Humanities Block to Administrative Block has been initiated after G. B. Resolution to tackle the shortage of classrooms in Arts and Humanities Department as a progressive effort. The issues regarding routine and timing of classes have been communicated to the Routine Committee and HODs.
3.	Computers functioning and internet facility to be improved. Improvement of Infrastructure and equipments.	As per WB Govt. instructions, our college reopened on Nov 8, 2021, after the lockdown. During the lockdown, the licenses of most of the software installed in the computers were expired. Moreover, the hardware of a few computers was also damaged due to some unpreventable circumstances during the lockdown (like dust, insects, lizards, and rodent activities). In this regard, our

Sudipta Das
Convener
Internal Quality Assurance Cell
(IQAC)
B. B. College, Asansol

A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303

		administration quickly placed an order for the installation of new software and hardware. Then the proper functioning of all the computer systems of the central computing facility was restored within a month. Internet facilities throughout the campus including WiFi connectivity were also restored properly. Thereafter, all students appeared for the internal examination in the Central Computing Facility. Thus, this important issue was handled effectively and efficiently on a war footing.
4	Positive feedback as well as Negative feedback on faculty.	Several students have appreciated and thanked the teachers for being by their side all the time during the unprecedented Covid situation and providing them with all sorts of support. This is reflected by the wonderful performance of our students in academic as well as co-curricular activities (both online and offline mode). Our college administration has decided to publicly appreciate and applaud the teachers and provide them with some incentives/mementos based on their contribution to the college. Negative feedback on faculty is analyzed by conducting a meeting by IQAC by finding what exactly the concerned teacher is lacking. The matter is then communicated to the teacher confidentially by the Principal.
5.	Library issues: Recommendation for the up-gradation of book stock with current edition books which are compatible with the new LOCF-CBCS syllabus. The number of books is to be increased in accordance with the number of students. Library card issues. Non-Availability of sufficient books in Urdu History, Comp Sc, Hindi, e-commerce, English (literature)	The process has been initiated under the Development Policy envisaged by the Building committee under the aegis of the IQAC upon the subsequent passing of G. B. Resolution to shift Central Library from Humanities Block to Administrative Block. For the procurement of New books, the departments are instructed to provide the central library with a list of books to be bought. In this regard, each of the departments has been allotted a budget of Rs. 25,000 which may also be enhanced if required. The effort is for providing a digital platform simultaneously from Central Library as e-books. Specific section for specific books are created.

Sudipta Das
Convener
Internal Quality Assurance Cell
(IQAC)
B. B. College, Asansol

A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303

	dept and Hindi shift library. Study space in library, Specific section for Microbiology Dept books.	
6.	Skill development courses or workshops to be organised, Coding courses, Web development courses, Communication skill courses, Presentation skills, Leadership skills programs should be organised. Technical assistance should be provided.	To address this issue, our college has taken the following actions to strengthen the knowledge and skill capacity of the students: i) Signed MOUs with several academic and industrial establishment, notable among them being with the renowned CMERI- DURGAPUR on the academic side and Edubridge on the industrial side. ii) Several career counseling programs were organized in the college for the benefit of its students. Campus recruitment and placement were organized notable among them were recruitment drive with CLAPE technologies, AHFL finance and SHYAMSEL AND POWER. iii) The career counseling cell organized training webinars for students in order to develop their career and employability soft skills. Webinars were organized on Cloud Computing by the CMRIT, Bengaluru, IoT and Machine learning by Qmansys, BFSI skills by NIIT, Asansol. iv) Apart from that, valuable seminars and training were organized by Edubridge and Qmansys on developing soft skills to improve the employability aspect of the students.
7.	Courses for environment, gender and Human rights to be included.	The college has organized the 2 nd International e-Conference under the aegis of the IQAC on “Revisiting Strategies for Sustainable Development”, e-Consus 2022, during December 21-22, 2021 to address the issues related to environment, gender and human rights. A number of foreign and Indian experts of high repute deliberated in the presence of hundreds of participants leading to the grand success of the conference.
8	Provision for checking self-attendance status for students	Student App BB College eConnect has been launched to facilitate the students to see their profiles, college and departmental

Sudipta Das
Convener
Internal Quality Assurance Cell
(IQAC)
B. B. College, Asansol

A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303

	and proper information about notifications from college.	<p>notices/information, daily and total attendance summary reports, pay their college fees, etc.</p> <p>Link for Students login https://play.google.com/store/apps/details?id=com.bbcollege.student</p>
9	Lack of knowledge of the CBCS syllabus, Proper guidance about CBCS syllabus and discussions regarding the university examinations, sample paper and question patterns.	<p>Online Induction classes were organized by all the departments. Students were made fully aware of the content and outcomes of the course.</p> <p>Provision for previous year questions in Library, Online assignments are already being made. Moreover, the college website contains all the lecture notes of our faculty members along with assignments and the questions of last year examinations.</p>

Sudipta Das
 Convener
 Internal Quality Assurance Cell
 (I Q A C)
 B. B. College, Asansol

A Basu
DR. AMITAVA BASU
 Principal, B. B. College
 Ushagram, Asansol, P Bardhaman
 West Bengal - 713303

FACULTY Feedback 2021-2022

Action Taken Report

1. HOD's were asked to elaborate on the topics wherein an up-gradation of syllabus where needed keeping the student feedback on the curriculum in mind. The comments by the HOD's were forwarded to the University for their consideration and implementation.
2. Faculties were asked to suggest the name of books as per the CBCS and LOCF versions of the syllabus.
3. HOD's were asked to add more value-added courses in the syllabus after taking approval from the IQAC.
4. Learning Management System through interactive between faculty and the student was encouraged. Smart Classrooms, Video conferencing, etc were made effective by the use of ICT.
5. Case study assignments were given to the students. This helped them to acquire problem-solving skills.
6. Apart from regular teaching, social awareness and human values were imparted to the students through various workshops and conferences.
7. Online Portal has been developed for faculties login to submit the students' attendance, check self-attendance status, college holidays and events and update students' performances.

Link for Teacher login

http://bbcollegeonlineadmission.in/teacher_login.php

8. Online Portal has also been created for faculties for applying for leave application online.

Link for Leave Application

<http://bbteacher.aadija.biz/>

Sudipta Das
Convener
Internal Quality Assurance Cell
(IQAC)
B. B. College, Asansol


A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303

ANNEXURE -2

SUGGESTIONS/COMMENTS and ACTION TAKEN REPORT ON ALUMNI FEEDBACK

Feedback Summary	Action Taken by the IQAC
To be recognized as an institution ensuring academic excellence, research and entrepreneurial culture.	<ul style="list-style-type: none"> ➤ On 15th July, 2022, Entrepreneurship Development Cell - Swabalamban was established to support women entrepreneurs of Asansol and its adjacent areas and to promote entrepreneurship among students. In this regard both Asansol Merchants Chamber of Commerce & Industry and Asansol Chamber of Commerce had assured the cell of all possible assistance to make this endeavor a success. Currently 20 women entrepreneurs and 35 students from the Page 2 of 6 Department pf Commerce (Hindi Shift) and Department of Economics have registered with The Global Links Initiative (TGLI). The cell has organized several workshopsand seminars on Entrepreneurship. The Entrepreneurship Development Cell – Swabalamban has several activities and initiatives set up in the near future as it strives to attain greater heights.
College as a leading institution that inspires innovation, creativity and excellence in research, teaching and entrepreneurial activities.	<ul style="list-style-type: none"> ➤ On the 1st June 2022, a Research and Development cell (R&D Cell) has been set-up as per the guidelines of the UGC that inspires innovation, creativity and excellence in research, teaching and entrepreneurial activities. ➤ The R&D Cell has organized several workshops, seminars and training programs to promote research work in all areas of pure and applied sciences, social sciences, commerce and humanities. ➤ IRINS instance of the college is launched with the help and constant support from INFLIBNET, Government of India for building research information management system. Indeed, our college became the very first college in the Paschim Bardhaman district of Bengal to you have it's on IRINS instance.
Upgrading N.S.S Programme and Community Outreach Activities of the College.	<p>Several Community Outreach programs are conducted by the NSS unit in association with the IQAC and the students of the college.</p> <p>For example:</p> <ul style="list-style-type: none"> ➤ Conduction of Blood donation programs. ➤ Spreading awareness among the locals of various Govt. Schemes for students so that the needy can be benefitted. ➤ A highly eventful and appraised Cricket Tournament for the Blind Cricketers is conducted in association with the local bodies. ➤ A Yoga center has been set up in the college premises with a certified Yoga trainer for regular practice of Yoga for all the stakeholders. ➤ A Gym and Body-building unit has been set up with a certified Gym trainer who is also a national award winner. ➤ A program on alumni association is conducted.

Sudipta Das
 Convener
 Internal Quality Assurance Cell
 (I Q A C)
 B. B. College, Asansol



DR. AMITAVA BASU
 Principal, B. B. College
 Ushagram, Asansol, P Bardhaman
 West Bengal - 713303

	<ul style="list-style-type: none"> ➤ Free teaching and providing assistance to poor students from surrounding villages. ➤ Spreading awareness among local citizens to reduce the use of plastic and proper disposal of waste to prevent inundation and flooding of Asansol during the rainy season.
--	---

Some Peer Perceptions and Accolades from Alumni

“Proud to be a student of B.B. College”
“Overall a highly appreciated institute in terms of building and human resources”
“I am a teacher. So i always want to help our college's students' for their great future.”
“College is Progressive”

Sudipta Das
 Convener
 Internal Quality Assurance Cell
 (I Q A C)
 B. B. College, Asansol


DR. AMITAVA BASU
 Principal, B. B. College
 Ushagram, Asansol, P Bardhaman
 West Bengal - 713303

ANNEXURE-2

ACTION REPORT ON PARENT FEEDBACK

	Feedback Summary	Action Taken by the IQAC
1.	Curriculum related a. To improve course structure and other facilities. b. To introduce new Courses which are more relevant to the present era, like Data Science, Health Science, Machine Learning, Earth and Atmospheric Sciences, etc.	Starting from this year, NEP 2020 has been implemented in all universities as directed by UGC. In this regard, a plethora of interdisciplinary, multidisciplinary and skill enhancement courses which are relevant to the present era are included in the curriculum. All the departments of the college have proposed a robust syllabus in accordance to NEP 2020 and keeping in line with the current needs-and-benefits of the students of <i>Rarh</i> Bengal. ➤ The proposal has been submitted to the affiliating university KNU for consideration and further action from their end.
2.	Department Related a. To Regularize classes and attendance, b. To improve Teacher-Student coordination, c. Regular Class Tests to be conducted	a) Steps are taken to ensure compulsory 75% student attendance. In these regards marks are allotted for continuous evaluation of the student performance. b) The existing mentor-mentee system is upgraded in order to improve student-teacher coordination and bonding. Teachers are instructed to take care and help in sorting out the academic, personal and financial issues faced by the students and keep a constant record of it. c) Every two weeks quiz type class tests are conducted. Live and online internal examination is conducted in Computer Center of the college to promote competence and competitiveness among the students.
3.	Infrastructure Related a. To improve Lab equipment and facilities b. To improve hostel facilities, maintenance and security. c. To improve sanitation facilities, Lavatory facilities to be uplifted and made hygienic and Cleanliness d. Drinking water facility in BBA/BCA building	a) New lab equipments are bought and all facilities are upgraded in accordance with the needs of the individual departments. b) Books in library on CBCS and LOCF format are procured and lend to students. c) Repairing, renovation and modernization work of all Lavatory facilities are being carried out. Work of all the cleaning staffs are constantly monitored to promote effective cleanliness. d) New Aquaguard cooler cum water purifier has been installed in each of the BBA-BCA building, Arts building and in Science building for the benefit of all the stake holders.

Sudipta Das
Convener
Internal Quality Assurance Cell
(IQAC)
B. B. College, Asansol

A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303

<p>4</p>	<p>Counselling Related</p> <p>To guide program students for career counselling.</p>	<ul style="list-style-type: none"> ➤ The college upgraded the existing career counseling and placement unit as per recommendation of NAAC peer team. The college offered plenty career counseling services for students. CLAPE technologies, AHFL finance, BOROLINE, SHAKAMBHARI, WIPRO, TCS, AVP, and SHYAMSEL AND POWER recruited on campus. The Career Counseling and Placement Cell worked with Nehru Yuva Kendra, Durgapur on social welfare guiding and placement. ➤ Student career and employability soft skills were developed through career counseling webinars. Cloud Computing webinars were held by CMRIT, Bengaluru, IoT and Machine Learning by Qmansys, and BFSI skills by NIIT, Asansol. Edubridge, qmansys, George Telegraph, Next Gen Scientist (Lucknow), Rice Institute (Asansol), Vanik Group, and Anudip Foundation also held useful seminars and trainings on soft skills to boost student employability. ➤ The institution has built several MOUs with numerous academic and industrial institutions, including CMERI-DURGAPUR, Edubridge, and Anudip Foundation, Durgapur. ➤ In addition, study materials are distributed freely to interested students for UPSC, WBPSA and other competitive examinations.
<p>5.</p>	<p>University related</p> <p>a. Timely publishing of results b. Improvement in KNU official site</p>	<ul style="list-style-type: none"> ➤ Both the suggestions have been officially communicated to KNU by the competent authority.
<p>6.</p>	<p>Others</p> <p>a. Industrial tour for students b. Provision of remedial classes for poor students c. Faculty Requirement</p>	<p>a) Occasional Industrial visits of students are conducted in various departments. For example, fourth semester students of microbiology department visited Yuksom Brewery Ltd., Malli, South Sikkim as a part of their curriculum in the month of May 2023. The sole objective of the visit was to give the students a practical approach about the fermentation process that they have learnt in their theory syllabus. The students have acquired a good experience which will be helpful for them in future employment in fermentation sector. In addition, students have also been taken to labs in university of Kalyani for hands-on-experience.</p> <p>b) Remedial classes are provided to poor and weak students free of cost.</p> <p>c) Vacant faculty positions are communicated to DPI for further action from their end. College also appoints guest faculties as and when required. Faculty exchange programs are also conducted from time to time.</p>

Sudipta Das
Convener
Internal Quality Assurance Cell
(I Q A C)
B. B. College, Asansol

A Basu
DR. AMITAVA BASU
Principal, B. B. College
Ushagram, Asansol, P Bardhaman
West Bengal - 713303